

**TUITION AND FEES SCHEDULE
2019-2020**

Student Name _____ Grade _____

Tuition includes:

Most educational trips; a \$400 partial credit for HS Mission trips; Yearbooks; Athletics, Fine Arts, Standardized Test and Technology fees; along with fees for locks and planners.

TUITION SCHEDULE	Annual	Semester	Monthly
2019-2020 SCHOOL YEAR			
High School (Grades 9-12)	13,596	6,798	1,236
Middle School (Grades 6-8)	13,101	6,551	1,191
Elementary (Grade K-5)	11,539	5,770	1,049
5-Day All Day PK	10,439	5,220	949
3-Day All Day PK	6,259	3,130	569
5-Day Half-Day PK	6,105	3,053	555
3-Day Half-Day PK	3,652	1,826	332
2-Day Full-Day PS	4,169	2,085	379
2-Day Half-Day PS	2,431	1,216	221

Multiple Child Discount: 5% for the second child, 10% discount on the 3rd, 4th, etc.

NOTE: First child is the oldest child attending SCA

FEES

Application Fee	Fee for each student. (Maximum per family - \$375)	NON-REFUNDABLE	\$ 125
Commitment Fee	Fee for each student which is paid upon enrolling.	NON-REFUNDABLE	(PK) \$ 200 (K-12th) \$ 400
International Student Processing Fee	Annual fee for each international student which is paid upon enrollment or re-enrollment.	NON-REFUNDABLE	\$ 400
Re-enrollment Fee	Fee for each returning student.	NON-REFUNDABLE	
	<i>*The Re-Enrollment fee for 4 or more children is waived.</i>	Early Fee	\$ 150
		Late Fee	\$ 250
Accommodative Education Fees	Pathways (1st – 5th grades) Pathways (6th -12th grades)		\$ 800 \$ 1500
Late Fee	Amount assessed for late tuition payments (if payments are not received by the 10th of the month in the month due)		1.5% \$ 35
NSF Check Fee	Amount assessed for each returned check from the bank as “Insufficient Funds”		(whichever is greater) \$ 25

Additional costs Not included in Tuition: (e.g.)

RECESS Aftercare, Books MS/HS, Graduation; 8th grade Washington D.C.; Choir trip, Band Trip.

_____ Donation to the Parent Association (PA) – The PA’s mission is to serve and appreciate the teachers at SCA. An annual donation of \$25 is recommended per student, but any amount is appreciated to help serve our teachers. To donate to this, simply text “Give” to 602-833-4976.

FINANCIAL COMMITMENT CONTRACT
(CONTINUED)

TERMS AND CONDITIONS

This Contract is subject to the following terms and conditions:

1. This Contract has been received and accepted by Scottsdale Christian Academy and is accompanied by the required non-refundable Commitment fee. Financial assistance is available for students entering grades K through 12. Families intending to apply for assistance must submit a copy of the completed financial aid forms and IRS tax forms for tax year 2018. Regarding this Contract, time is of the essence. Scottsdale Christian Academy is under no obligation to hold or reserve a place for any student. A Financial Commitment Contract is required each year.
2. It is understood that all students at SCA will be given instruction in the Christian faith according to the doctrine, discipline, and worship of SCA's Core Values and Statement of Faith.
3. The student's parent(s) or legal guardian(s) assume(s) full responsibility for the manner, safety, and protection of the student in going to and from SCA.
4. Enrollment of any student may be terminated for any reason whenever, in the Superintendent's sole discretion, it is determined that dismissal is in the best interest of the student and/or SCA.
5. SCA will exclude any student when the tuition account for said student is in arrears of 45 days, unless specific financial arrangements have been made with the Administrator of Operations.
6. If a student's account is delinquent, final exams cannot be taken at the end of the first and/or second semester and the student cannot return for the following semester.
7. I (We), as the parent(s) or guardian(s) of the student, agree and acknowledge that the tuition balance shall be paid: **CHECK**

ONE OF THE FOLLOWING METHODS OF PAYMENT (mandatory for processing):

ANNUAL PAYMENT:

Payment due on June 1.

Payment Method (select one): Cash/Check (less a 3% discount)

Credit Card (We accept MasterCard, AMEX, or Discover)

International students: Annual Payment method must be selected. Full tuition and an additional \$400 processing fee are due at time of enrollment. (See item "i" below.)

SEMESTER PAYMENTS:

First semester due on June 1.

Second semester due on December 1.

Payment Method (select one): Cash/Check

Credit Card (plus a 3% convenience fee. We accept MasterCard, AMEX, or Discover.)

MONTHLY (ACH) PAYMENTS - 11 total payments: - June - April

Payment Method: Automated Clearing House (ACH) only (requires an annual \$75 per Student/year non-refundable service fee payable to SCA and Tuition Payment will be debited the 5th of each applicable month, June through April). Please refer to pg. 10 for details. ACH Form required every year.

FOLLOWING ARE ADDITIONAL TERMS AND CONDITIONS PERTAINING TO TUITION:

- a. Conversion of the Method of Payment (from Annual/Semester to Eleven Month) after May 1 will be available for a fee of \$50 per Student.
- b. Accounts will be considered past due if payment is not received by the 10th of the month. For the annual and semester payment plans, an interest charge of 1.5% (minimum of \$35) per month will be charged to all past due accounts. For the 11 payments plan, a \$35 charge will be assessed for each past due payment. (There will be an additional \$25 charge for each item returned for insufficient funds.)

FINANCIAL COMMITMENT CONTRACT
(CONTINUED)

Student Name _____ Grade _____

- c. The obligation to pay the required tuition amount is clearly outlined in the Student Tuition Policy (pg. 9).
- d. Whenever the parent(s) or guardian(s) refuse to pay the financial obligations, resulting in a contractual delinquency, SCA may refer the matter to an appropriate third-party representative for collection. Any fees incurred will be added to the outstanding financial obligation.
- e. If this additional financial collection action is unsuccessful, the delinquency may be reported to the professional credit agencies, as per SCA policy.
- f. The parent(s) or guardian(s) of the student expressly acknowledge that they are not named as additional insureds under any liability insurance policies issued to SCA. If they volunteer to transport or supervise SCA students, the insurance coverage, if any, for their actions or omissions will be solely provided by their own automobile insurance, homeowner's insurance, or other liability insurance issued to the parent(s) or guardian(s).
- g. Scottsdale Christian Academy leases its campus from Acoma Christian Campus, L.L.C. Since SCA does not own its land and buildings, it is legally a "tenant" on the campus. This means that the campus is not an "asset" of SCA. Since the campus is owned by a third party, the value of the campus is not available to pay a judgment which exceeds available insurance coverage. As a condition precedent to their acceptance of this Agreement, the undersigned parents/guardians, acting for themselves and their student, hereby waive their right, if any, to assert any claim against Acoma Christian Campus, L.L.C.
- h. We recognize tuition covers approximately 92% of SCA's operating expenses. We will prayerfully consider what our family can contribute, in addition to our tuition and fee payments, to help make up the shortfall in the true cost of the education (approximately \$800 per student). Contributions may be made through The Annual Fund.
- i. All fees paid to Scottsdale Christian Academy must be in United States Currency (USD).

If the above-named student is accepted for enrollment at SCA, we, the undersigned, agree that the provisions of the Financial Commitment Contract, Student Tuition Policy (pg. 9) and the provisions of the Parent-Student Handbook(s), constitute the entire "Contract" controlling the terms and conditions of the student's enrollment at SCA and agree to be bound by them. We further agree to act in good faith to support and encourage the faculty, staff, administration and students of SCA with our volunteer time, financial gifts, and prayer support.

Signature _____ Date _____

Print Name _____

Signature _____ Date _____

Print Name _____

BILL PAYER INFORMATION (IF OTHER THAN PARENT)

Dr. Mr. Mrs. Ms. Name _____ DOB _____ SSN _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Email _____

STUDENT TUITION POLICY

PHILOSOPHY OF FINANCIAL OBLIGATION

The partnership between Scottsdale Christian Academy and our families includes fulfilling our obligations to one another. We cannot provide the desired benefits of an SCA education or serve the needs of our SCA family without tuition revenue. Therefore, by entering into this financial commitment, families understand this is a binding agreement necessary for the financial operation of SCA.

SPECIFIC REFUND PROVISIONS

Understanding that situations arise which may necessitate the withdrawal of a student while at the same time being mindful of the financial responsibilities of Scottsdale Christian Academy, certain refund provisions will be made upon the formal withdrawal of a student from SCA.* All withdrawals must be presented in writing to the school office.

If a student is withdrawn **prior to June 1**, no tuition liability will be assessed for that student. If a tuition payment has been made for that student, the entire amount will be refunded.

If a student is withdrawn **on or after June 1** and prior to his/her first day of school, the tuition liability will be equivalent to **25%** of the annual tuition for that student.

If a student is withdrawn on or after his/her first day of school and prior to the first day of the second semester, the tuition liability will be equivalent to **50%** of the annual tuition for that student.

If a student is withdrawn at any time during the second semester, the tuition liability will be equivalent to **100%** of the annual tuition for that student.

*Refer to "Tuition Responsibilities When A Student Withdraws Or Is Expelled From SCA". A copy of this form is available upon request from the Admissions Office.

Signature _____

Print Name _____



2019-2020 MONTHLY TUITION (ACH) INSTALLMENT PLAN

The Monthly Tuition (ACH) Installment Plan offers you the opportunity to spread your tuition payments, interest-free, over 11 monthly installments, from 6/1/2019 through 4/1/2020. The enrollment form below will help you determine any payments due. *An annual fee of \$75 per student is charged when using this payment method.* This form must be completed and **signed** every school year. If you have questions regarding this form, please call 602-992-5100 ext. 1101 weekdays from 8 a.m. – 4:00 p.m.

STUDENT INFORMATION

Name _____
Last First Middle

BILL PAYER INFORMATION (ONE PERSON ONLY)

Dr. Mr. Mrs. Ms. Name _____ DOB _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Email _____

Circle One

ACH BANKING INFORMATION (you must complete this section)

Checking Account Savings Account

ABA Routing Number: _____

Account Number: _____

Name of Financial Institution: _____

Account Holder's Name: _____

State: _____

Signature _____ Date: _____

ABOUT ACH BANKING

A confirmation of the date of your first deduction will be sent on your SCA statement. Until then, be sure to send any payments currently due. Please read the Terms and Conditions for ACH Withdrawals on the back of this enrollment form.

2019-2020 MONTHLY TUITION INSTALLMENT PLAN
(CONTINUED)

TERMS AND CONDITIONS FOR MONTHLY INSTALLMENT PLAN

To establish your Monthly Tuition Plan account, you must send your completed enrollment form, enrollment fee and any monthly payments due on or before the Plan's deadline. SCA administers your Plan according to terms established. If your account is cancelled or terminated, you must still fulfill your financial obligations to the school. The Re-enrollment fee is non-refundable; all other refunds are made according to the school's Financial Commitment Contract. There are no interest charges with the Monthly Tuition Plan. SCA will assess a charge of \$25.00 if an ACH is not honored by your bank. To encourage timely payments, a late fee of \$35.00 will be assessed.

TERMS AND CONDITIONS FOR ACH WITHDRAWALS

By completing and signing the ACH Banking Information on the reverse side of this application, I (we) authorize Scottsdale Christian Academy to initiate debit entries to my (our) account in the financial institution listed on the enrollment form in order to pay my (our) monthly tuition payments. I (We) understand that the bank account will be debited for the monthly payment on my (our) Plan's due date, unless the due date falls on a weekend or holiday; then the debit will take place on the following banking day. I (We) understand that, given reasonable notice, this agreement can be terminated by written notification to the financial institution and SCA. I (We) understand if corrections in the debit amount are necessary, it may involve an adjustment (credit or debit) to my (our) account. I (We) have the right to dispute entries made in error up to 60 days after the date of the transaction and have the right to stop payment on a debit entry by notifying my (our) financial institution and SCA before the account is charged.

PLEASE NOTE:

1. Payments will be debited on your Plan's payment due date.
2. **IMPORTANT:** For payments deducted from your checking account, you must attach a **VOIDED CHECK, NOT A DEPOSIT SLIP**, for the checking account you wish to debit. It is used to verify the bank account and Automated Clearing House (ACH) numbers only. If you choose to have your payments deducted from your savings account, please verify the account and ABA/Routing numbers with your bank. **PLEASE NOTE THAT PASSBOOK SAVINGS ACCOUNTS ARE NOT ELIGIBLE FOR THIS SERVICE.**



3. If the selected account is in a name other than yours, or is a joint account, you must include the name of the other party and his/her signature.
4. You will receive confirmation of the date of your first deduction. Until then, please plan to make your payments by check.