



SCOTTSDALE CHRISTIAN ACADEMY

LEVEL 1 FINGERPRINT CLEARANCE CARD (FCC)

Volunteers are required to have a *background check* each year with their application to volunteer, OR have a current Fingerprint Clearance Card through the Arizona Department of Public Safety. An FCC is typically good for 6 years. For those who have a FCC, please provide a copy of the front and back. If you are interested in the process to receive one see below:

- Apply at www.azdps.gov
- Set up account or log into existing account
 - Request a replacement/Apply for a Card for Myself or Someone Else
 - Apply for a New Clearance Card
 - Public and/or Charter School Non-Certified Personnel ARS § 15-512.
 - Volunteer
- Submit background check/ fingerprint application with \$ 65.00 payment
- Will receive an email with an IVP#
- Set up appointment at Pack Ship and Print (see below for information)
- \$30.00 payment for fingerprint at Pack Ship and Print

The application for the fingerprint card is available at Pack Ship and Print. If you choose to go this way you will need a \$65.00 money order to be included with the application.

Pack Ship and Print

4022 E. Greenway Rd. Suite 11
Phoenix, AZ 85032
Phone: (602) 493-5542
Cell phone: (480) 340-8866
www.packshipandprint.com

Monday thru Friday- 9:00 am – 6:00 pm
Saturday- 9:00 am – 2:00 pm
Sunday- Closed

Northeast Corner of 40th Street and Greenway Road