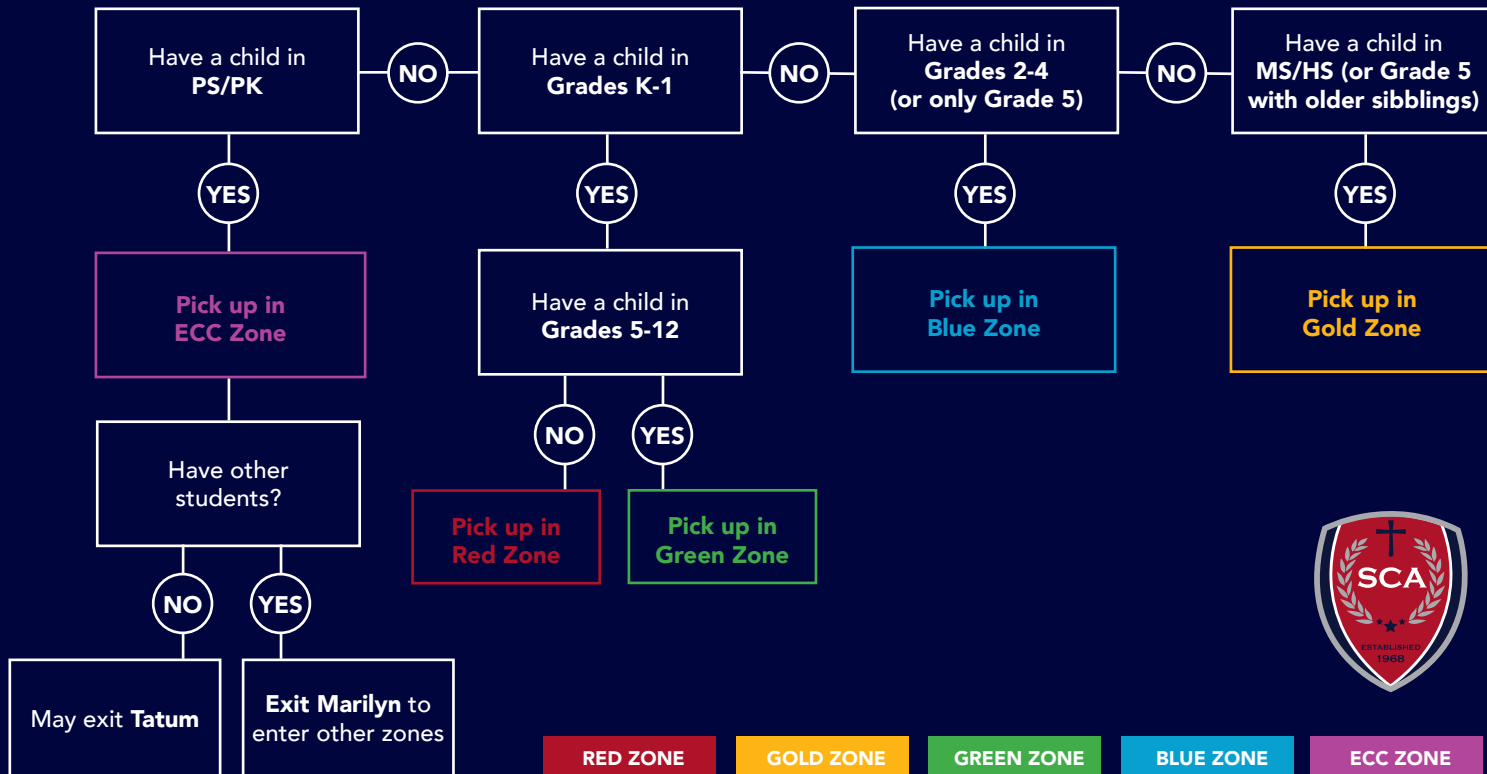


STUDENT PICK-UP AND DROP-OFF FLOWCHART

START HERE



RED ZONE

GOLD ZONE

GREEN ZONE

BLUE ZONE

ECC ZONE

RED ZONE DROP-OFF AND PICK-UP RULES

› DROP-OFF

- **K–5 students:** May be dropped off in Blue or Red Zone. Do not arrive before **7:35 a.m.**
- Grades 6–12: May be dropped off in Blue, White, or Gold Zone beginning at **7:15 a.m.**
- Enter from Acoma traveling east. Do not enter Red Zone from Tatum.
- Do not park and walk students across traffic lanes. Use the drop-off line only.
- Do not park in restricted areas, auction spaces, neighborhood cul-de-sacs, or North Campus parking.
- Pull forward before unloading. Students must exit on the side opposite traffic.
- After **7:40 a.m.**, Blue Zone may be a faster option.
- Elementary students arriving after **8:00 a.m.** should use Red Zone and check in at the Elementary Office for a tardy pass.

› PICK-UP

- Red Zone is for:
 - Students in Grades K–1.
 - Their K–4 siblings and carpool companions.
- Display your **Red Zone tag and student last-name sign** every day.
- Do not arrive before **2:55 p.m.**
- Do not park and walk across traffic lanes.
- Pull forward before loading your child. Students must enter from the side opposite traffic.
- Gold Zone is not an elementary pick-up option unless the student is escorted by a HS sibling driver. White Zone and Acoma are never pick-up options.



GOLD ZONE DROP-OFF AND PICK-UP RULES

› DROP-OFF

- Grades 6–12: May be dropped off in Blue, White, or Gold Zone beginning at **7:15 a.m.**
- Enter Gold Zone traveling east on Marilyn.
- Exit Gold Zone with a right turn only onto Acoma.
- **K–5 students:** Use Blue or Red Zone for drop-off unless riding with a student driver.
- Enter through the Blue Zone parking lot from Acoma traveling east. Do not turn left into Blue Zone from Acoma.
- Pull forward before unloading. Students must exit on the side opposite traffic.
- Do not park in restricted areas, auction spaces, neighborhood cul-de-sacs, or North Campus parking.
- MS/HS students arriving after **7:40 a.m.** must check in through the office.
- Elementary students arriving after **8:00 a.m.** must use Red Zone for a tardy pass.

› PICK-UP

- Gold Zone pick-up is for **Grades 5–12 without elementary siblings.**
- Display your **Gold Zone tag.**
- Do not turn into Gold Zone from Acoma.
- Exit Gold Zone with a **right turn only onto Acoma.**
- Elementary students may only use Gold Zone if escorted by a HS sibling driver.
- White Zone and Acoma are never student pick-up locations.



GREEN ZONE DROP-OFF AND PICK-UP RULES

› DROP-OFF

- Green Zone is a pick-up zone only.
- **K–5 students:** May be dropped off in Blue or Red Zone. Do not arrive before **7:35 a.m.** (no supervision).
- Grades 6–12: May be dropped off in Blue, White, or Gold Zone beginning at **7:15 a.m.**
- Enter Blue Zone from **Acoma traveling east. Do not turn left into Blue Zone from Acoma.**
- Do not enter Red Zone from Tatum. Please join the line traveling east on Acoma.
- Do not park and walk students across traffic lanes. Use the drop-off line only.
- Do not park in stacked parking spaces, auction spaces, neighborhood cul-de-sacs, North Campus parking, ECC parking, or covered medical complex parking.
- Pull forward to the loading zone before allowing your child to exit. Students must exit on the side opposite traffic.
- After **7:40 a.m.**, Blue Zone is recommended for elementary drop-off to help reduce Red Zone congestion.
- Elementary students arriving after **8:00 a.m.** must use Red Zone and check in at the Elementary Office for a tardy pass.

- MS/HS students arriving after **7:40 a.m.** must check in through the office.

› PICK-UP

- Green Zone is for:
 - Students in Grades K–1, with their siblings in Grades 5–12.
 - Carpool companions.
- Display your **Green Zone tag and student last-name sign** every day.
- Do not arrive before **2:55 p.m.**
- Enter from Acoma traveling east.
- Stay in the **right lane** so Blue Zone traffic can form a line in the left lane.
- Gold Zone is not a Grades K–4 pick-up option unless the student is escorted by a HS sibling driver. White Zone and Acoma are never pick-up options.



BLUE ZONE DROP-OFF AND PICK-UP RULES

› DROP-OFF

- **K–5 students:** May be dropped off in Blue or Red Zone. Do not arrive before **7:35 a.m.** (no supervision).
- Grades 6–12: May be dropped off in Blue, White, or Gold Zone beginning at **7:15 a.m.**
- Enter Blue Zone from **Acoma traveling east. Do not turn left into Blue Zone from Acoma.**
- Do not enter Red Zone from Tatum. Please join the line traveling east on Acoma.
- Do not park and walk students across traffic lanes. Use the drop-off line only.
- Do not park in stacked parking spaces, auction spaces, neighborhood cul-de-sacs, North Campus parking, ECC parking, or covered medical complex parking.
- Pull forward to the loading zone before allowing your child to exit. Students must exit on the side opposite traffic.
- After **7:40 a.m.**, Blue Zone is recommended for elementary drop-off to help reduce Red Zone congestion.
- Elementary students arriving after **8:00 a.m.** must use Red Zone and check in at the Elementary Office for a tardy pass.
- MS/HS students arriving after **7:40 a.m.** must check in through the office.

› PICK-UP

- Blue Zone is for:
 - Grades 2–4 with siblings in grades 5–12 or no siblings in K–1.
 - Grade 5 students with no siblings.
- Display your **Blue Zone tag and student last-name sign** every day.
- Do not arrive before 2:55 p.m. to avoid congestion with MS/HS pick-up and campus visitors.
- Enter from Acoma traveling east. Do not turn left into Blue Zone.
- Stay in the left lane after entering so Green Zone traffic can pass on the right.
- Pull forward before loading your child. Students must enter from the side opposite traffic.
- Gold Zone is not a K–4 pick-up option unless the student is escorted by a HS sibling driver. White Zone and Acoma are never pick-up options.



ECC ZONE DROP-OFF AND PICK-UP RULES

› GENERAL GUIDELINES

- ECC Zone is for **Preschool and Pre-K students only**.
- Main campus siblings must be picked up in their assigned campus zone.
- **Display your student last-name sign** every day.
- Parents must sign students in/out and buckle children in their car seats. If you need to get out of the vehicle to buckle your child, you must pull off to the side so the flow of traffic can keep moving.
- The ECC parking entrance is narrow – please do not block the ECC entrance. Wait until there is enough space for your car in the drive-line before pulling through.
- Do not park and walk students across traffic lanes.
- When parking, do not use the covered spaces at the medical complex.
- When parking at the main campus, do not park in the stacked parking spaces, auction spaces, or neighborhood cul-de-sacs.

› DROP-OFF (7:45–8:05 A.M.)

- Enter ECC Zone from **Marilyn Road traveling east**.
- If dropping off at both campuses, drop off main campus students first, then proceed to ECC.
- After **8:05 a.m.**, walk your child into the ECC office for late check-in.

› PICK-UP (2:45–3:05 P.M.)

- Do not arrive before **2:40 p.m.**
- If picking up at both campuses, pick up your ECC student first, exit via Marilyn Road, then proceed to your main campus zone.
- If only picking up at ECC, you may exit via Tatum.
- Pick-up is not a time for teacher conferences. Please schedule a separate meeting if needed.

